



Board of Public Works and Safety
Lafayette City Hall: Common Council Chambers
Caucus is Tuesday at 8:30AM in Board of Works room

Meeting: August 18, 2020

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

a. August 11, 2020

Documents:

[08112020.pdf](#)

NEW BUSINESS

Economic Development

a. Historic Demolition Permit-721 Brown Street (Garage Only)

Documents:

[721 Brown St-Demolition of Historic Structure-Garage Only.pdf](#)

Purchasing

a. Declaration Of Worthless Property-Lafayette Renew

Documents:

[Worthless Property-Lafayette Renew.pdf](#)

b. Declaration Of Worthless Property-Parking Operations

Documents:

[Worthless Property-Parking Operations.pdf](#)

CLAIMS

MISCELLANEOUS

a. Special Event Request-Class 49 Awards Presentation

Documents:

[Class 49 Awards Presentation.pdf](#)

A list of all permits issued for the preceding week is available at <http://www.lafayette.in.gov/DocumentCenter/Index/375>

BOARD OF PUBLIC WORKS AND SAFETY
MINUTES
August 11, 2020

Regular Session:

The Board of Public Works and Safety met in regular session on Tuesday, August 11, 2020 at 9:00 a.m. in the Common Council Chambers. Members present were: Gary Henriott, Cindy Murray, Amy Moulton and Ron Shriner. Absent: Norm Childress

Jacque Chosnek, 1st Deputy City Attorney, was also present.

President Henriott called the meeting to order.

The Pledge of Allegiance was given to the flag of our Country.

MINUTES

Mrs. Moulton moved for approval of the minutes from the August 4, 2020 regular meeting. Mrs. Murray seconded. Passed.

NEW BUSINESS

Engineering

Change Order #3 (Final)-Wabash River Promenade (Smock Fansler)

Jeromy Grenard, Public Works Director, presented to the Board and recommended approval of Change Order #3 (Final) for Wabash River Promenade with Smock Fansler. This change order includes contract change order #3-#5 which encompasses addition of a center railing for the wide poured-in-place staircase, curb repair & addition of protective stainless steel plate; and contractor directed to remove and replace curb on ramp south of MARQ building. The change order is in the amount of \$22,239.00 which brings the revised contract amount to \$374,104.00. Mr. Shriner moved for approval. Mrs. Moulton seconded. Passed.

St. Boniface School-Road Closure Request

Mr. Grenard presented to the Board and recommended approval of St. Boniface School Road Closure Request for North Street directly in front of the school for recess from 11:35am-12:05pm everyday school day. This closure will allow the school to separate the 4th Grade and 5th Grade classes for social distancing requirements. The closure would only be on school days beginning August 17, 2020 and end when the State mandated restrictions are lifted. Mrs. Moulton moved for approval. Mrs. Murray seconded. Passed.

Parks Department

Memorial Island Phase 3 (Columbian Park)-Contract with Alt & Witzig Engineering for Stage, Band Shell and Supporting Building Testing Services

Claudine Laufman, Parks Superintendent, presented to the Board and recommended approval of Memorial Island Phase 3 (Columbian Park) for a Contract with Alt & Witzig Engineering for Stage, Band Shell and Supporting Building Testing Services. The major components of the contract include performing various quality control inspections and tests during the construction process. The scope of this contract includes concrete foundations, concrete walls, backfill compaction, structural inspections; and masonry testing. The contract is in the amount of

Board of Public Works and Safety

August 11, 2020

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\$12,908.50. Work will begin on August 11, 2020 and will be completed around June 2021. Mrs. Moulton moved for approval. Mr. Shriner seconded. Passed.

Memorial Island Phase 3 (Columbian Park)-Contract with Alt & Witzig Engineering for Bridge Foundation and Retaining Wall

Mrs. Laufman presented to the Board and recommended approval of Memorial Island Phase 3 (Columbian Park) for a Contract with Alt & Witzig Engineering for Bridge Foundation and Retaining Wall. The major components of this contract include performing various control inspections and tests during the construction process. The scope includes foundations, concrete walls, backfill compaction structural steel inspection, and retaining wall installation observations. The contract is in the amount of \$36,592.50 for the base bid and \$27,445.00 for the services associated with Alternate #1. The total cost is \$64,037.50. Work will begin on August 11, 2020 and will be completed around June 2021. Mrs. Murray moved for approval. Mrs. Moulton seconded. Passed.

Lafayette Housing Authority

Release of Mortgage-1104 Cincinnati Street, Lafayette Indiana

Valerie Oakley, Project Manager, presented to the Board and recommended approval of a Release of Mortgage for 1104 Cincinnati Street. Mrs. Oakley stated that the loan has been paid off. Mr. Shriner moved for approval. Mrs. Moulton seconded. Passed.

Release of Covenant for Deed Restrictions-1104 Cincinnati Street, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Covenant for Deed Restrictions for 1104 Cincinnati Street. Mr. Shriner moved for approval. Mrs. Murray seconded. Passed.

Release of Mortgage-409-411 Park Avenue, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for 409-411 Park Avenue. Mrs. Oakley stated that the loan has been paid off. Mrs. Murray moved for approval. Mr. Shriner seconded. Passed.

Release of Covenant for Deed Restrictions-409-411 Park Avenue, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Covenant for Deed Restrictions for 409-411 Park Avenue. Mrs. Moulton moved for approval. Mrs. Murray seconded. Passed.

CLAIMS

Tim Clary, Controller, presented for Board approval, Claims in the amount of \$641,623.45. President Henriott asked a question on Page 7 regarding the NILEA Per Diem. Mr. Clary stated that was for food that was not made available during their training. President Henriott asked a question on Page 8 regarding the Kone Inc. invoice for Deport Elevator Repair. Mr. Clary stated that was for recent vandalism and humidity issues. President Henriott asked a question on Page 8 regarding the invoice paid to Lafayette Housing Authority for Admin Expense. Mr. Clary stated that was for CDBG and HOME admin expenses. Mr. Shriner asked a question on Page 7 regarding the large lot mowing. Mr. Clary stated that lots that are in violation of ordinance and are too big for the City to mow that job gets outsourced. Mr. Shriner moved for approval. Mrs. Moulton seconded. Passed.

MISCELLANEOUS

Special Event Request-Downtown Outdoor Dining

Dennis Carson, Economic Development Director, presented to the Board and recommended approval of a Special Event Request for the Downtown Outdoor Dining event that will take place from August 31-October 4, 2020 on Main Street. This event allows restaurants and bars on Main Street to allow for more seating capacity by having outdoor sitting option. This closure of Main Street will be from 10th-11th Street, 6th-8th Streets, 5th-6th Street, 2nd-3rd Street; and 5th Street from Main to Columbia. The closure will run from 4pm of Fridays through 9pm on Sunday nights. Steve Bultinck, Friends of Downtown, thanked the Board for their consideration and was happy to see the restaurants and bars being able to utilize the 75% capacity through this event. Mr. Bultinck stated that they are not prompting outdoor cooking, just outdoor seating. Mr. Carson stated that Good Neighbor letters were hand delivered last Friday and he has only received two (2) emails from people asking for clarification of the event. Discussion ensued regarding the logistics of the closure. Mary Buckle, Bistro 501, supported the request and posed several questions to the Board and the event organizers about smoking and the 9pm closure. President Henriott stated that the Board is just giving them guidance, not rules for the event and the only issue would be the capacity requirements. Ken Bootsma, McCord Candies, supported the event and posed several questions to the Board and the event organizers about the picnic table locations and toilets. Greg Emig, Lafayette Brewing Company, supported the event and is excited to be able to offer more capacity by having more outdoor seating.

PUBLIC COMMENT

Nathan Davis, local resident and business owner, brought to the Board attention the July 26, 2020 Board of Works meeting where the Lafayette Fire Chief spoke about the mutual aid program. Mr. Davis spoke about his concerns with the program and posed specific questions that he wanted answers to. Discussion ensued. President Henriott suggested that Mr. Davis submit his questions and concerns in writing to the Clerk's Office or Mayor's Office.

Time: 9:25 a.m.

BOARD OF PUBLIC WORKS AND SAFETY

Gary Henriott s/s

President

ATTEST: Mindy Miller s/s

Mindy Miller, 1st Deputy Clerk

Minutes written by Mindy Miller, 1st Deputy Clerk

*A digital audio recording of this meeting is available in the Lafayette City Clerk's Office or online at <http://www.lafayette.in.gov/agendacenter>.

**A list of all permits issued for the preceding week is available at <http://www.lafayette.in.gov/DocumentCenter/Index/375>



Economic Development Department

515 Columbia Street • Lafayette, Indiana 47901-1433
Phone 765-807-1090 • www.lafayette.in.gov

Demolition of an Historic Structure Memo

To: Lafayette Board of Public Works and Safety
From: John D. Collier, Assistant Director of Economic Development
Re: 721 Brown Street – Demolition of Garage Only
Date: August 12, 2020

The property owner of 721 Brown Street, John Thompson, has applied for an improvement location permit to demolish the garage at this address. Because the property is within the Centennial National Historic District, this demolition request has been reviewed by Dann Keiser, Lafayette Historic Preservation Officer, who determined that the loss of the garage would be a loss to the national historic district. Consequently, Mr. Keiser recommends that the 60-day waiting period be maintained.

Determination of the Board of Works:

The 60 day public notice period has been:

_____ Waived, Demolition may begin as soon as all necessary permits have been obtained.

_____ Upheld, Demolition may not begin before October 17, 2020, and after all necessary permits have been obtained.



Approved by the Board of Public Works and Safety on _____ day of
_____, 2020.

Gary Henriott, President

Norm Childress, Member

Amy Moulton, Member

Cindy Murray, Member

Ronald Shriner, Member

ATTEST:

Mindy Miller, 1st Deputy Clerk

Date: _____



NOTICE TO HISTORIC PRESERVATION OFFICER OF APPLICATION FOR DEMOLITION OF A HISTORIC BUILDING

Reference Lafayette City Code 13.01.070 Wrecking and demolition requirements. This form must be filed in the Economic Development Department by the applicant and date stamped 7 days prior to the hearing by the Board of Works. Comments will be submitted to the Board of Works on or before the date of the hearing.

Building Address: 721 BROWN ST

Description of demolition request: TEAR DOWN GARAGE IN
THE REAR OF PROPERTY

Applicant Name (please print): JOHN THOMPSON

Address: 1924 DURKEES RUN CT
LAFAYETTE IN 47905

Phone: (768) 412-7169

X [Signature] Date: 8/7/2020
Applicant's Signature

Comments of Historic Preservation Officer or Historic Preservation Commission
(Or, see attached memorandum from Historic Preservation Officer):

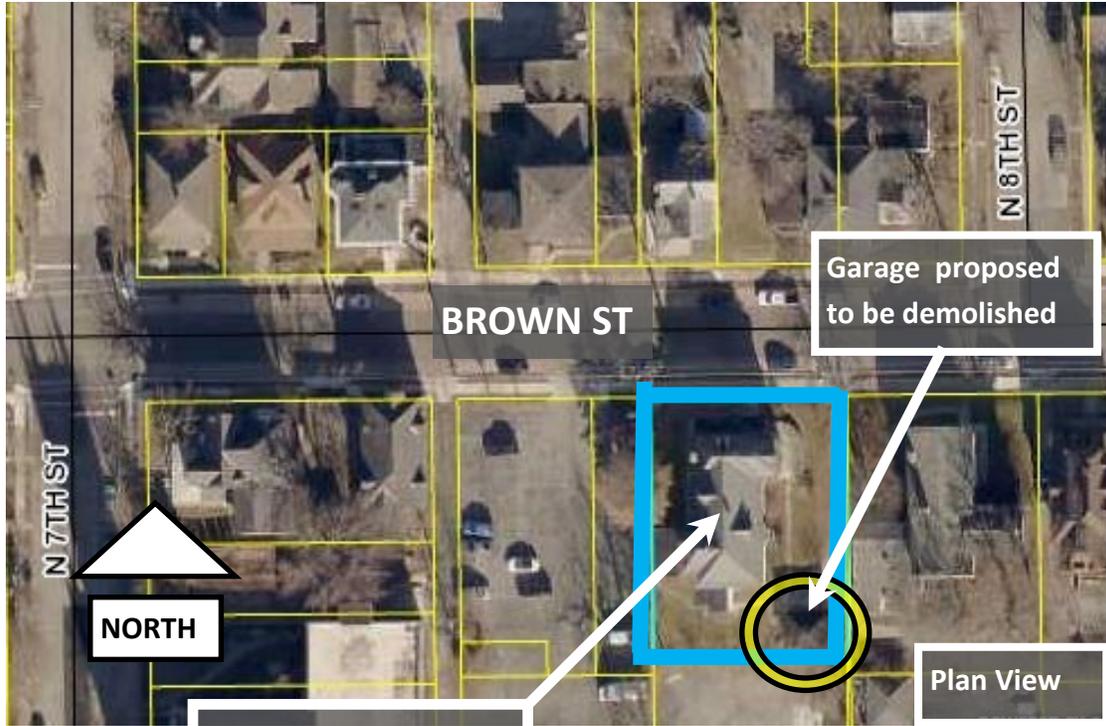
- Demolition would adversely affect the historic character of an historic district
- Demolition would be a loss of an historic resource of the City
- Building is in a local historic district and requires a Certificate of Appropriateness
- Demolition would NOT adversely affect an historic district.

Historic Preservation Officer: [Signature] Date: 8-10-2020
Signature
DANIEL KEISER
Printed Name

- Sign Posting Verified. The sign provided must be posted on the premises of the proposed structure to be demolished clearly visible from the street within 7 days prior to the Board of Works hearing of the permit and must remain posted until the date of the hearing and throughout the 60 day waiting period.
- Insurance Verified All persons desiring to demolish structures within the city must first have a certificate of insurance on file in the office of the City Engineer in the amount of: body injury: one hundred thousand dollars/three hundred thousand dollars (\$100,000/\$300,000); property damage: fifty thousand dollars (\$50,000).

ORIGINAL MUST BE FILED IN THE ECONOMIC DEVELOPMENT DEPARTMENT

Petition to Demolish Garage Only at 721 Brown Street



Petition to Demolish Garage Only at 721 Brown Street



South & East Sides



Garage proposed to be demolished

BROWN ST

721 BROWN ST

721 Brown St

Aerial View North



PURCHASING DEPARTMENT
Memorandum

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: August 12, 2020

Subject: Declaration of Worthless Property

Worthless Property

Lafayette Renew is requesting the pump listed below be declared as worthless property. This item will be scrapped.

Location	Manufacturer	Model	Serial Number
Vinton LS Pump 1	Flygt	3102	3102.181-8830480

A motion has been made and seconded to declare the aforementioned items as worthless property.

All of which is approved this 18th day of August by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

ATTEST:

Amy Moulton, Member

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2020



PURCHASING DEPARTMENT
Memorandum

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: August 12, 2020

Subject: Declaration of Worthless Property

Worthless Property

The Lafayette Parking Control Department is requesting the items listed below be declared as worthless property. These items were used with a previous parking control system and are no longer useful. These items will be e-cycled.

- 4 – Motorola PDA's
- 4 – Hand-held printers
- 4 – Spare batteries
- Docking stations for charging these devices

A motion has been made and seconded to declare the aforementioned items as worthless property.

All of which is approved this 18th day of August, 2020 by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

ATTEST:

Amy Moulton, Member

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2020



SPECIAL EVENT - PUBLIC PROPERTY USER APPLICATION & AGREEMENT



DO NOT USE FOR

* Contractor
vehicle permit

OR

* Single Day
Temporary Parking
Restriction
Request

DIRECTIONS

Step One:

- If this request involves closing a street
Contact Lafayette Police – Special Operations Division / 765-807-1272
- If this request involves renting the Big Four Depot - Community Room, Riehle Plaza, or John T. Myers Pedestrian Bridge
Contact Facilities Department for availability / 765-807-1323

Step Two:

- Complete and submit this application to Lafayette Clerk's Office
City Hall, 2nd floor, 20 N 6th Street, Lafayette, IN / 765-807-1021

User Information

Date of Event: 8.27, 2020 Time: From: 3:30 am/pm to: 5:30 am/pm

Name: KITTY CAMPBELL, ED Organization: LEADERSHIP LAFAYETTE

Street Address: PO BOX 682

City: LAFAYETTE State: IN Zip Code: 47902-0682

Contact person(s): KITTY CAMPBELL Phone Number(s): C: 855.532.3523
C: 765.714.6451

Email: CONNECT @ LEADERSHIP LAFAYETTE.ORG

Event Description: CLASS 49 AWARDS PRESENTATION

Caterer: OUTPOST CATERING Caterer's Phone Number: 765.471.1706

** PROVIDING ONLY WATER*

This event will utilize the following venues (check all that apply):

- Big 4 Depot - Community Room Riehle Plaza John T. Myers Bridge
- City Right-of-way City Street Sidewalk Other _____

This event will include the following elements (check all that apply):

Estimated Attendance: 150 Private Trash Hauler (must be removed by 8am following day)
REMOVED BY CATERER

Street/Sidewalk/Right-of-way restriction or closure Food or Beverages

Restroom Facilities (required for events 4+ hours) Tents/Canopies

Alcohol (security is required) Security (required when serving alcohol)

Not sure if you need an A&E Permit? Go to:

Amusement & Entertainment Permit # _____ <http://www.in.gov/dhs/2795.htm>

Stage Fireworks Outdoor cooker/grill Other _____

Optional Equipment & Services:

- Traffic Control: barricades, **No Parking** signs, water barriers, **Road Closed** Signs \$25
- City Equipment: Trash totes, picnic tables, other \$25

Timetable (Minimum # of days. Advanced planning is encouraged; sequence remains the same)

	0	7 days	14 days	21 days			42 days
	Pre-planning		Notices	Event Preparation			Event
Begin	1st week	2nd week	3rd week	4th week	5th week	6th week	
	First contact	Submit Application Pre-event Meeting	Contact Neighbors prior to Board of Works Hearing	Board of Works Public Hearing & Approval			Date of Event

Application submittal checklist

- Application
- Pre-event meeting (if required)
- Good Neighbor letter to neighboring properties (send out prior to Board of Works hearing)
- Letter of request to Board of Works (omit if only using Big Four Depot community room)
- Receipt – payment made to City of Lafayette
 - Damage Deposit: \$ _____ (required only when renting Depot)
 - Permit Fee: \$ 25 (fee waived when renting Depot)
 - Rental Fee: \$ _____
 - Equipment & Services: \$ _____ (optional)
- Certificate of Insurance WILL BE PROVIDED BY MDAH INSURANCE
- Amusement & Entertainment Permit # _____
 Not sure if you need an A&E Permit? Want more information? Go to:
<http://www.in.gov/dhs/2795.htm> and see definition of A&E Permit in **Rule and Regulations** instructions found at the same link as the **Special Event Application**
- Traffic Control / Public Safety / Emergency Plan
- User Agreement
- Board of Public Works and Safety meeting (if required)

USER AGREEMENT:

INDEMNIFICATION AND RELEASE. In consideration of being permitted the use of the venue(s) indicated above on this document (the "Property"), which Property is owned by the City of Lafayette, User as indicated below, for User and User's legal representatives, successors, and assigns, hereby releases waives and discharges the City of Lafayette, its officers, departments and employees and of them (herein collectively, "City") from all liability to User and User's officers, members, legal representatives, successors, invitees and assigns (herein collectively "User") from any and all loss or damage, and any claim of damages resulting therefore, on account of injury to persons or property arising out of possession or use of the Property, whether caused by the negligence of City, or any of them, or otherwise, resulting during the time the User is entitled to occupy and use the Property. User shall exercise the privileges under this Agreement at User's own risk, and irrespective of any negligence of City, User shall indemnify and hold City harmless from any and all liability for all damages, costs, losses and expenses resulting from, arising out of, or in any way connected with User's use and possession of the Property, including attorney fees incurred by City in defending any action arising out of User's possession or use of the Property, whether caused by negligence of the City, or any of them, or otherwise. City shall not be liable to User for any reason whatever User's occupation or use of the Property shall be hindered or disturbed. User agrees that User has made inspection of the Property and is not relying upon any representations of City or any of them as to the condition of state of repair of the Property or to its suitability for any particular purpose. This release, waiver, and indemnification is intended to be as broad and inclusive as permitted by the laws of the State of Indiana, and if any portion thereof is held invalid, the balance shall, notwithstanding, continue in full legal force and effect.

I have read the above Indemnification and Release and the Policy and Rules governing the use of any public property, city street, sidewalk or public property within the city's right-of-way, the James F. Riehle Plaza, Big Four Community Room, and John T. Myers Main Street Pedestrian Bridge. I agree on my own behalf, and on behalf of the group or organization I am authorized to represent, to such Indemnification and Release and to follow such Rules and Regulations which are incorporated and made a part of this user agreement.

"Lafayette Board of Works"

By: _____

"User"

By: Kitty Campbell
Signature

Printed: KITTY CAMPBELL, ED

Date: July 31, 2020

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/03/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: MBAH Insurance, 2663 Duncan Road, Lafayette, IN 47904. CONTACT NAME: Carol Ruemler, AAI. PHONE: 765-423-5421. E-MAIL ADDRESS: cruemler@mbah.com. INSURER(S) AFFORDING COVERAGE: AMCO Insurance Company. NAIC #: 19100.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Use of Riehle Plaza on August 27, 2020

CERTIFICATE HOLDER: City of Lafayette, 20 N 6th Street, Lafayette, IN 47901. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

MISCELLANEOUS PAYMENT RECPT#: 2255478
City of Lafayette, IN
20 N 6th St
Lafayette IN 47901

DATE: 08/03/20 TIME: 09:23
CLERK: sscott DEPT:
CUSTOMER#: 999
MISC CUSTOMER
COMMENT: AWARDS EVENT

CHARGES:
APG1 APPLICATION FEE 25.00
AMOUNT PAID: 25.00

PAID BY: LEADERSHIP LAFAYETTE
PAYMENT METH: CREDIT CARD
V#6928 EX 0623

REFERENCE:

AMT TENDERED: 25.00
AMT APPLIED: 25.00
CHANGE: .00

CITY OF LAFAYETTE IN - PARKS ZOO
20 N 6TH ST
LAFAYETTE, IN 47901
765-807-1000

Merchant ID: D0008983
Record Num.: 1745

Sale

XXXXXXXXXXXX6928 Exp: XX/XX
VISA Entry Method: Key Entered

Total: \$ 25.00

08/03/20

Invt#: 000001

Apprvd: OnLine

AVS Code:

TRN Ref #: 1011241533 e

09:23:06

Appr Code: 08120G

Batch#: 000408

Z

THANK YOU!
PLEASE COME AGAIN!

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION