



News Release

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FOR IMMEDIATE RELEASE
July 31, 2020

Lafayette City Hall Will Continue With Modified Hours Until August 14

On Monday, August 17, City Hall will resume normal business hours.

LAFAYETTE, INDIANA – July 31, 2020 – Lafayette City Hall will continue with its modified business hours through Friday, August 14. Hours will be from 8:00 am to 12:00 pm and from 2:00 pm to 4:30 pm daily, Monday through Friday. From 12:00 to 2:00 pm daily, City Hall will go through a cleaning process of all public access points throughout our facilities for the well-being of our staff and guests.

If you need to visit City Hall, we welcome you with the following procedures:

- Guests entering City Hall will be limited to one member of a family and/or one member of a company/business to conduct business.
- Guests must use the South entrance into City Hall. The North Entrance off Columbia Street will be locked.
- Guests will be required to wear masks during their visit to City Hall. Guests showing any signs of illness will be asked to leave.
- The Utility Billing Office will NOT be open to the public until further notice. We ask that you continue to make payments at the drop-box, pay-by-phone, by mail, or online. A new website has been created for more options electronically.
- We want to encourage all citizens to continue the use of electronic methods whenever possible to conduct City business.

On Monday, August 17, City Hall will resume normal business from 8 am to 4:30 pm daily. When visiting City Hall, we welcome you with the following guidelines:

- We ask that guests entering be limited to those that need to conduct business.



- Guests can enter City Hall at our North Entrance off Columbian Street and at our South Entrance off South Street.
- Guests will be required to wear a facemask during their visit. Guests showing any signs of illness will be asked to leave.
- Guests are encouraged to keep six-feet apart for social distancing guidelines throughout City Hall.
- The Utility Billing Office will be open to the public. We ask that you continue to make payments at the drop-box, pay-by-phone, by mail or online. A new website has been created for more options electronically.
- We want to encourage all citizens to continue the use of electronic methods whenever possible to conduct City business.

These new guidelines are effective Monday, August 17 or *until further notice due to a surge or spike in the COVID-19 numbers.* We want to thank our citizens for their patience and understanding to keep them and our staff healthy during this pandemic. Please remain vigilant as we continue to move our local economy forward.

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