

REQUEST FOR HOUSE CHECK FORM



Address _____

Name _____

Home Phone _____ Cell Phone _____

Departure Date _____

Return Date _____

YOUR EMERGENCY CONTACT INFORMATION

Where else can you be reached? (Phones) _____

Where are you traveling to? (Address) _____

What Email address do you check regularly? _____

Is your house alarmed? _____ If yes, list the Alarm Company _____

DESIGNATED EMERGENCY CONTACT LIST

List the individuals you have selected as emergency contacts while you are away. These people should 1. Know your plans 2. Be able to respond to your home with a key. 3. Know how to reset your alarm. 4. Know when something is suspicious that needs attention. We will contact the individuals you have designated in the order you have listed them, starting with the 1st Contact.

Primary Contact #1 Name _____

Phone Numbers _____

Primary Contact #2 Name _____

Phone Numbers _____

Primary Contact #3 Name _____

Phone Numbers _____

Security Code/Password _____ Used to verify your identity in the event you need to change information or authorize police actions on your behalf.

PEOPLE AUTHORIZED TO BE AT YOUR HOME

Please list the names and type of relationship for all other people expected to stop by the home. These are known individuals who are not considered as a primary contact. (example; lawn care provider, maintenance worker, pet sitter, designated person to pick up mail or newspaper)

Name

Contact Nature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PET INFORMATION

Please describe the pets that may be left in the home. Include the type of animal (cat, dog), the pets name, breed, color, collar or chip information, disposition of the animal (aggressive?)

Will the pets have access to secure areas such as the back yard? _____

VEHICLE INFORMATION

Please describe any vehicles that are left behind while you are away, or any vehicles used by individuals who may stop by your residence for other reasons. That may include relatives, house-sitters, cleaning service, yards care service, pool-care company, and so on.

Vehicle Make	Vehicle Model	Vehicle Color	License Plate Number
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Vehicle 1 _____

Vehicle 2 _____

Vehicle 3 _____

Vehicle 4 _____

Vehicle 5 _____

SPECIAL INSTRUCTIONS

The TEXT box below allows you the opportunity to provide additional information not covered so far. This can include information that describes what lights may be on timers inside the home, how mail or newspapers are being collected and by whom, previous damage to a particular window or door, or any other information that you feel is important for us to know.

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I hereby request members of the Lafayette Police Department to perform random House Security Checks on my residence during my absence. The information contained herein is accurate to the best of my ability. I agree to notify the Lafayette Police Department immediately upon my return. I give permission for Lafayette Police Officers to enter my property to conduct a security check of my property, and to enter the residence if exigent circumstances are present. (Example: found open door or window, evidence of a burglary, investigation of an alarm etc) I understand that the Lafayette Police Department will make every effort to keep my residence secure, and I agree that there is no crime prevention strategy that is absolutely effective against all crime. This Security Check is part of a layered approach to crime prevention and I agree other steps should be taken on my behalf. I hereby hold harmless, the Lafayette Police Department, of any circumstance beyond their control, which may result in damage to my property.

Signature _____

Date _____