NOTICE OF SPECIAL PUBLIC MEETING OF THE LAFAYETTE PARKING COMMISSION
Monday, August 17, 2020 at 11:00 am
City Council Chambers, 1st Floor of Lafayette City Hall *
Due to COVID-19, **attendance at the meeting will be limited** to the extent necessary to maintain social distancing requirements. Wearing of face coverings is required.

**Call To Order**

**Welcome And Introduction Of New Parking Commission Member – Scott Trzaskus**

**Approve Minutes**

Approval Of July 20, 2020 Parking Commission Meeting Minutes

Documents:

2020-07-20 MINUTES.PDF

**New Business**

Request To Approve A Proposal To Modify On-Street Parking (Including New "No Parking" Zones) To Accommodate Parking, Vehicle Travel Lanes, Pedestrian Crossings And Bike Facilities/Lanes On S. 4th St. Between Romig St. And Teal Rd. (US 52)

Documents:

4TH STREET STRIPING PLAN.PDF

**Public Comment**

Public Statement During COVID-19
Public comments from citizens who wish to address items on the agenda may be shared at the Parking Commission meeting. However, depending on the status of the COVID-19 situation closer to the meeting date, there is a chance the meeting could be changed to an online format instead of a face-to-face format. Consequently, a more desirable option to share feedback is via email to web-ed@lafayette.in.gov no less than one (1) hour in advance of the scheduled start time of the meeting. Such materials will be distributed to the members of the Commission.

**Adjournment**

* If the meeting is changed to an online format, an event will be created on the City's Facebook page, @LafayetteIN, and virtual options for public viewing of the meeting will be noted on the agenda found at http://lafayette.in.gov/agendacenter (once at agenda center, scroll to Parking Commission for meeting information).

**MINUTES OF**
**OF A PUBLIC MEETING OF THE**
**LAFAYETTE PARKING COMMISSION**
**July 20, 2020**
**11:00am**

Due to the COVID-19 pandemic, Governor Holcomb, ordered shelter-in-place orders beginning Tuesday, March 24. All government offices were closed to in-person public activity until further notice. All non-essential City employees are working remotely whenever possible and are continuing to provide core functions online and by phone. All necessary meetings are being conducted observing safe practices, including conference calls and online streaming (https://www.youtube.com/user/CityofLafayetteIN/live).

**Attendance via online GoToMeeting**
**Commissioners:** Ken McCammon, Andrew Muffett, Cindy Murray
**Absent:** T.J. Thieme

**Ex-Officio Members:** John Collier, Assistant Director, Economic Development; Sgt. Scott Anderson, Representative from Traffic Commission

**Staff:** Jacque Chosnek, Deputy City Attorney; Scott Ahlersmeyer, Lafayette Renew; Billy Emerson, Parking Operations; Dennis Carson, Economic Development; Michelle Conwell, Economic Development

**Call To Order**

Andrew Muffett, President, noted that a quorum was present and opened the meeting of the Lafayette Parking Commission at 11:04 a.m. In accordance with Governor Holcomb's requirements for online public meetings during the COVID19 situation, all motions will be passed by roll call vote.

Sgt. Scott Anderson was introduced as the new representative from the Traffic Commission.

**Approve Meeting Minutes**

Cindy Murray moved to approve May 7, 2020 Special Parking Commission meeting minutes as submitted. Ken McCammon seconded the motion. The motion passed unanimously by roll call vote.

**New Business**

**Petition to Maintain One Handicapped Parking Space Near 914 N. 6th Street**
**Petitioner – Ales L. Maxwell, resident at 914 N. 6th Street**
John Collier spoke on behalf of the petitioner, Ales Maxwell, for a handicapped parking space on 6th Street across from his residence. No feedback from the public was received via email prior to the meeting. Ken McCammon moved to approve, Cindy Murray seconded the motion. The motion passed unanimously by roll call vote.

**Petition to Install One New Handicapped Parking Space Near 1438 Alabama Street**
**Petitioner – Karen Ellerman, resident at 1438 Alabama Street**
John Collier spoke on behalf of the petitioner, Karen Ellerman, for a handicapped parking adjacent to her residence on Alabama Street. No feedback from the public was received via email prior to the meeting. Ken McCammon moved to approve, Cindy Murray seconded the motion. The motion passed unanimously by roll call vote.

**Petition to Install One New Handicapped Parking Space Near 929 N. 8th Street**
**Petitioner – Joshua Levesque, resident at 929 N. 8th Street**
John Collier spoke on behalf of the petitioner, Joshua Levesque, for a handicapped parking space on 8th Street adjacent to his residence. The property owner requested clarification via email on the ability to remove the handicapped parking space in the future if the current tenant were to move. It was confirmed that the handicapped space could either be re-assigned if requirements are met or removed. Ken McCammon moved to approve, Cindy Murray seconded the motion. The motion unanimously passed by roll call vote.

**Request for Monthly On-Street Parking Restrictions on Both Sides of Brown and North Streets Between 3rd Street and Erie Street**
**Requestor – Lafayette Renew, City of Lafayette**
This request by Scott Ahlersmeyer of Lafayette Renew, is for the monthly restriction of parking on Brown and North Streets to accommodate street cleaning of the permeable pavers on both streets. While these permeable, brick pavers are very effective for managing stormwater runoff and reducing combined sewer overflows into the river, they require monthly and annual maintenance to keep sediment, debris, and plant growth out of the spaces between pavers to maintain their function. The proposal described is to restrict parking on both sides of Brown Street from 3rd Street to Erie Street on the second Tuesday morning of each month and on both sides of North Street between 3rd Street and Erie Street on the fourth Tuesday of each month. The goal is to provide a 3-hour window of time each month when the permeable pavers on both Brown and North Streets from Third to Erie Streets can be cleaned without the obstacle of working around parked cars. Renew will strive to be as flexible as possible with residents, particularly in the first couple of months of street cleaning. Notice will be posted on all city forms of social media and temporary signs will be posted on both streets prior to the first couple of cleanings until any potential issues have been worked out. Once any bugs are worked out, permanent signs will be installed along both streets with day/time of parking restrictions posted. The city received feedback via one email from resident William Crowder of 629 North Street, who opposes closing the street for any reason. The parking restriction and street cleaning could begin as early as August 11, 2020. Ken McCammon moved to approve the proposal, Cindy Murray seconded the motion. The motion passed unanimously by roll call vote.

**Request to Reformat Parking Operations' Service Permit Forms for Consistency**
**Requestor – Parking Operations, City of Lafayette**
Billy Emerson presented on behalf of Parking Operations. He noted that the forms had not changed in content; merely reflecting a more consistent format. Cindy Murray moved to approve, Ken McCammon seconded the motion. The motion passed unanimously by roll call vote.

**Parking Operations Report**

Billy Emerson reported that no citations were issued between the months of January to June due to the temporary restriction on parking enforcement due to the COVID-19 situation. Consequently, revenue has decreased $30,000. Garage capacity is currently at 90%. Cindy Murray moved to approve the Parking Operations Report. Ken McCammon seconded. The motion passed unanimously by roll call vote.

**Director's Report**

John Collier reported that the Commission will be holding a Special Meeting on August 17, 2020 in Council Chambers to present the 4th Street Striping project which will enhance bicycle and pedestrian infrastructure through installation of pedestrian crosswalks and designated bike lanes and facilities and will affect some on-street parking between Romig St. and Teal Rd./US 52.

Mr. Collier also pointed out that Scott Trzaskus, owner and operator of East End Grill in downtown Lafayette, was appointed by Mayor Roswarski as a new member of the Lafayette Parking Commission. He will join us at our next Parking Commission meeting.

**Public Comment & Adjournment**

President Muffett asked for comments from the public. There were no comments received from the public on the web-ed@lafayette.in.gov email account prior to the meeting. There being no further business to come before the Commission, the meeting of the Lafayette Parking Commission was adjourned at 11:22 a.m.

*Respectfully submitted,*
*Michelle Conwell for the Secretary*

Signed,

_____

Cindy Murray, Secretary, Lafayette Parking Commission

CITY OF LAFAYETTE

Economic Development Department
Communications & Marketing Department

515 Columbia Street • Lafayette, Indiana 47901-1433
Phone 765-807-1090 • www.lafayette.in.gov

August 11, 2020

RE: S. 4th Street Striping – Romig Street to Teal Rd. (US 52)

Dear Parking Commission Members:

The Lafayette Engineer's Office and the Economic Development Department are requesting that the Parking Commission consider a proposal to modify on-street parallel parking (including new "no parking" zones) to accommodate parking, vehicle travel lanes, pedestrian crossings and bike facilities/lanes on S. 4th Street between Romig Street and Teal Rd. (US 52). This project will accommodate shared transportation modes (vehicles, pedestrians and cyclists) and provide enhanced pedestrian crossings along the S. 4th Street corridor consistent with the Lafayette Bike and Pedestrian Plan.

The City has hired Butler, Fairman and Seufert (BF&S) to design the modifications to the street striping plan and their plans are attached to this request. The Lafayette's Bicycle and Pedestrian Citizen Advisory Committee has reviewed and endorsed the proposed plan by BF&S, as has the staff of both the City Engineer's Office and the Economic Development Department. The City Engineer's Office and the Economic Development Department respectfully request the Parking Commission's approval of this proposal.

Sincerely,

Jeromy L. Grenard, PE, PTOE
City Engineer

Dennis Carson
Economic Development Director

| PROJECT | DESIGNATION |
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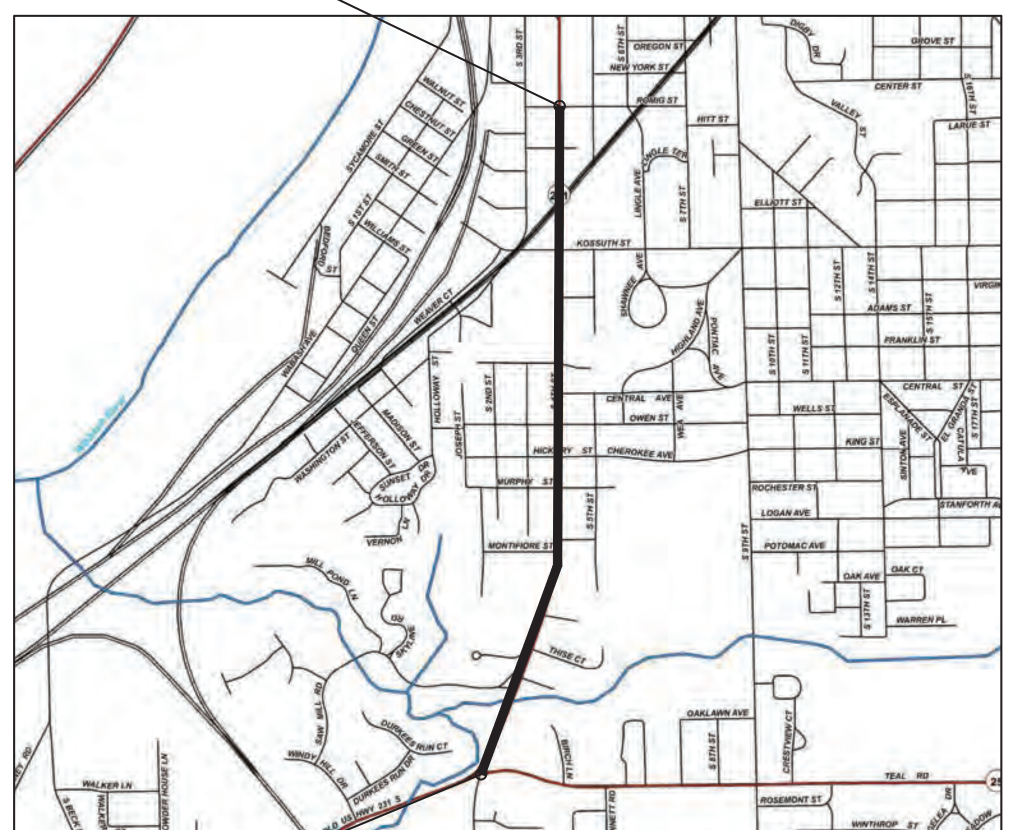
| CONTRACT | BRIDGE FILE |
| | N/A |

# LAFAYETTE 4TH STREET STRIPING
# CITY OF LAFAYETTE

END PROJECT

GROSS LENGTH:- 1.27 mi
NET LENGTH:- 1.27 mi

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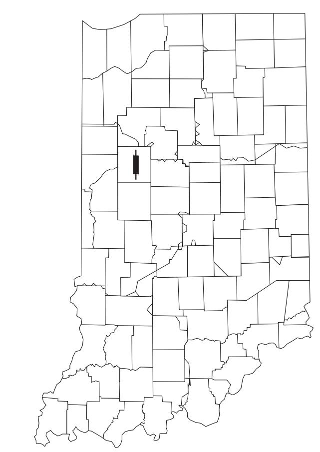
VICINITY MAP

CITY OF LAFAYETTE

SCALE: NONE



PROJECT LOCATION SHOWN BY

BEGIN PROJECT
LATITUDE: 40°24'49" N. LONGITUDE: 86°53'35" W.

END PROJECT
LATITUDE: 40°23'43" N. LONGITUDE: 86°53'49" W.

Indiana 811 Know what's below. Call before you dig.

SCALE: NONE

CAUTION

LOCATIONS OF ALL EXISTING UNDERGROUND UTILITIES SHOWN ON THIS PLAN ARE BASED UPON ABOVE GROUND EVIDENCE (including, but not limited to, manholes, inlets, valves, and marks made upon the ground by others) AND ARE SPECULATIVE IN NATURE. THERE MAY ALSO BE OTHER EXISTING UNDERGROUND UTILITIES FOR WHICH THERE IS NO ABOVE GROUND EVIDENCE OR FOR WHICH NO ABOVE GROUND EVIDENCE WAS OBSERVED. THE EXACT LOCATIONS OF SAID EXISTING UNDERGROUND UTILITIES SHOULD BE VERIFIED BY THE CONTRACTOR PRIOR TO ANY AND ALL CONSTRUCTION.

INDIANA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS DATED 2020 AND THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) 2011 TO BE USED WITH THESE PLANS.


Headquarters
8450 WESTFIELD BLVD., SUITE 300
INDIANAPOLIS, IN. 46240-8302
TEL 317-713-4615
FAX 317-713-4616
www.BFSEngr.com

BF&S Butler Fairman Seufert CIVIL ENGINEERS

Branch Locations
FORT WAYNE 260-459-1532
LOUISVILLE 502-593-1996
LAFAYETTE 765-423-5602
MERRILLVILLE 219-769-2333
PLAINFIELD 317-839-3242


CERTIFIED BY: XX/XX/XX DATE

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DESIGNED: JDW  DRAWN: JDW

CHECKED: RK  CHECKED: RK

# 4TH STREET PAVEMENT MARKING

LAFAYETTE  INDIANA

Headquarters
8450 WESTFIELD BLVD., SUITE 300
INDIANAPOLIS, IN. 46240-8302
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Butler Fairman & Seufert
ENGINEERS

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JEFFERSONVILLE 812-285-0590
LAFAYETTE 765-423-5602
MERRILLVILLE 219-769-2333
PLAINFIELD 317-839-3242

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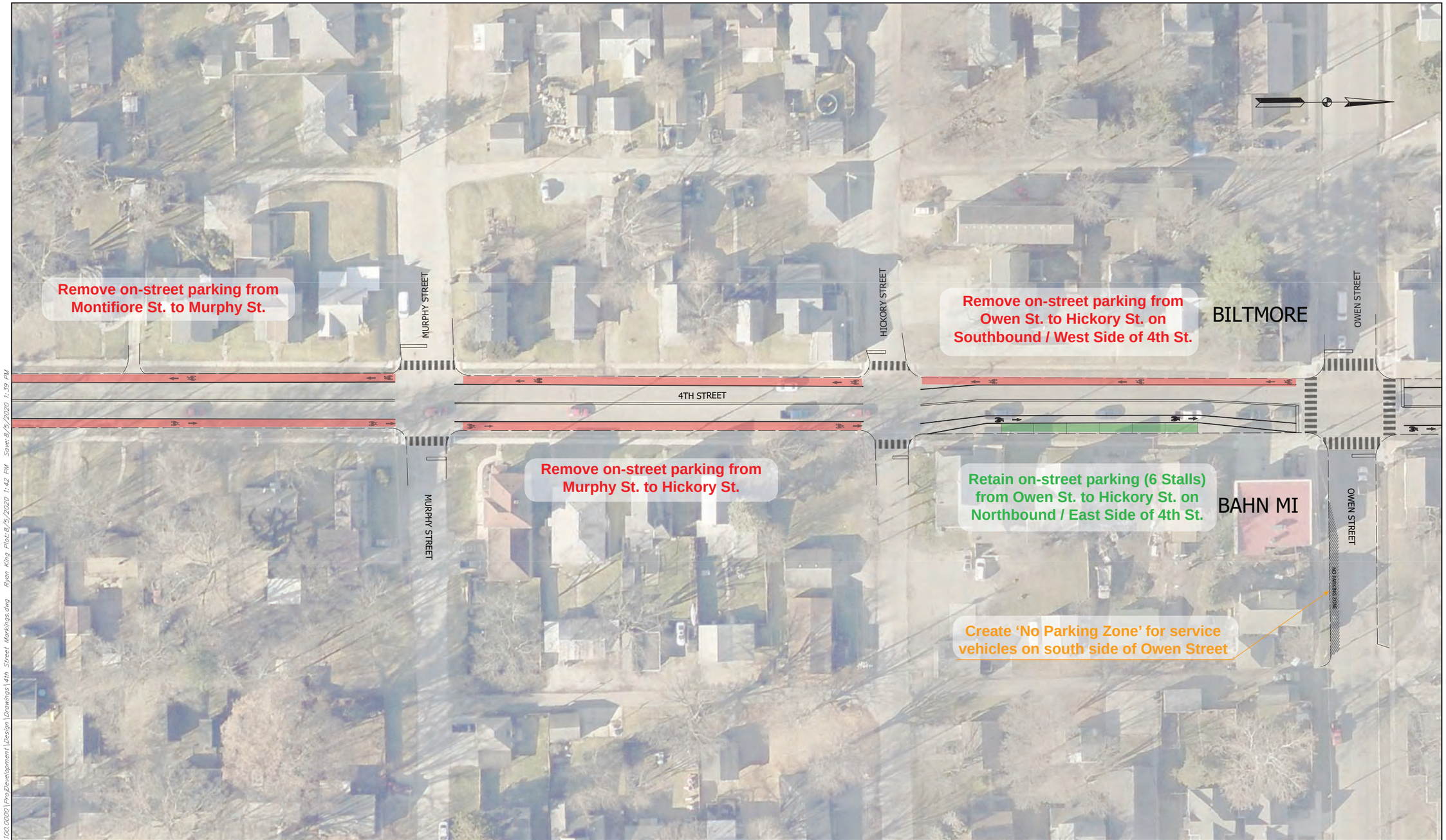


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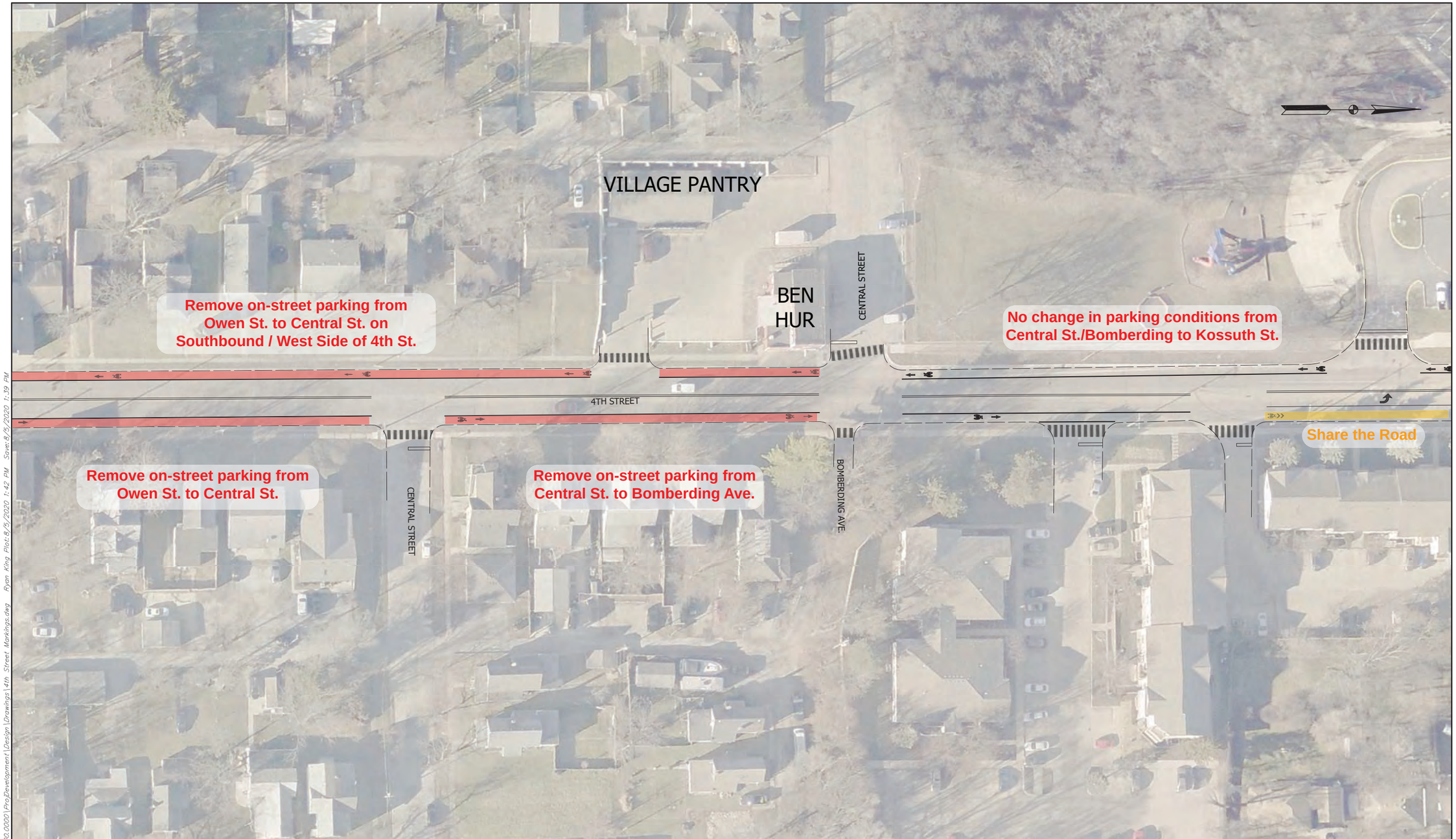


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