



Board of Public Works and Safety
Lafayette City Hall: Common Council Chambers
Caucus is Tuesday at 8:30AM in Board of Works room

Meeting: August 4, 2020

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

a. July 28, 2020

Documents:

[07282020.pdf](#)

NEW BUSINESS

Engineering

a. Addendum #22-Utility Service Agreement For Daugherty Commerce Center/A Storage Inn

Documents:

[Addendum 22-Utility Service Agreement for Daugherty Commerce Center-A Storage Inn.pdf](#)

Lafayette Housing Authority

a. CDBG Conflict Of Interest Disclosure Statement-SHARP

Documents:

[CDBG Conflict of Interest Disclosure Statement-SHARP.pdf](#)

Purchasing

a. Declaration Of Worthless Property-Lafayette Renew

Documents:

[Worthless Property-Renew.pdf](#)

CLAIMS

A list of all permits issued for the preceding week is available at <http://www.lafayette.in.gov/DocumentCenter/Index/375>

BOARD OF PUBLIC WORKS AND SAFETY
MINUTES
July 28, 2020

Regular Session:

The Board of Public Works and Safety met in regular session on Tuesday, July 28, 2020 at 9:00 a.m. in the Common Council Chambers. Members present were: Gary Henriott, Cindy Murray, Amy Moulton, Norm Childress and Ron Shriner

Jacque Chosnek, 1st Deputy City Attorney, was also present.

President Henriott called the meeting to order.

The Pledge of Allegiance was given to the flag of our Country.

MINUTES

Mrs. Moulton moved for approval of the minutes from the July 21, 2020 regular meeting. Mrs. Murray seconded. Passed.

NEW BUSINESS

Lafayette Housing Authority

Release of Mortgage-2605 Poland Hill Road, Lafayette Indiana

Valerie Oakley, Project Manager, presented to the Board and recommended approval of a Release of Mortgage for 2605 Poland Hill Road Lafayette Indiana. The terms of the loans have been satisfied. Mr. Childress moved for approval.

Release of Covenant for Deed Restrictions-2605 Poland Hill Road, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for Deed Restrictions for 2605 Poland Hill Road Lafayette Indiana. Mr. Shriner moved for approval. Mrs. Moulton seconded. Passed.

Release of Mortgage-2609 Poland Hill Road, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for 2609 Poland Hill Road Lafayette Indiana. The terms of the loans have been satisfied. Mrs. Moulton moved for approval. Mrs. Murray seconded. Passed.

Release of Covenant for Deed Restrictions-2609 Poland Hill Road, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for Deed Restrictions for 2609 Poland Hill Road Lafayette Indiana. Mr. Shriner moved for approval. Mrs. Moulton seconded. Passed.

Release of Mortgage-2131 Charles Street, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for 2131 Charles Street Lafayette Indiana. The terms of the loans have been satisfied. Mr. Childress moved for approval. Mrs. Murray seconded. Passed.

Release of Covenant for Deed Restrictions-2131 Charles Street, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for Deed Restrictions for 2131 Charles Street Lafayette Indiana. Mr. Childress moved for approval. Mrs. Moulton seconded. Passed.

Release of Mortgage-1001 N. 7th Street, Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for 1001 N. 7th Street Lafayette Indiana. The terms of the loans have been satisfied. Mrs. Moulton moved for approval. Mrs. Murray seconded. Passed.

Release of Mortgage-123 E. Oak Street, West Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for 123 E. Oak Street West Lafayette Indiana. The terms of the loans have been satisfied. Mrs. Moulton moved for approval. Mr. Shriner seconded. Passed.

Release of Mortgage-302 E. Stadium, West Lafayette Indiana

Mrs. Oakley presented to the Board and recommended approval of a Release of Mortgage for 302 E. Stadium West Lafayette Indiana. The terms of the loans have been satisfied. Mrs. Moulton moved for approval. Mrs. Murray seconded. Passed.

CLAIMS

Tim Clary, Controller, presented for Board approval, Claims in the amount of \$3,539,584.91. Mr. Shriner asked a question on Page 8 regarding the Fire House Annual Maintenance. Mr. Clary stated that includes the staff scheduling module and varies other support systems for the web bundle system. Mr. Shriner asked a question on Page 9 regarding the Weekly Cleaning at HQ. Mr. Clary stated that HQ is the Lafayette Fire Headquarters and they contract the cleaning services at that building. Mr. Childress asked a question regarding the Lafayette Police training that is included in the claims and what training is taking place. Mr. Childress asked for an executive summary of training that is being paid for through the Board. Deputy Police Chief Brad Bishop stated that he would put a report together. President Henriott asked a question on Page 9 regarding EAP Services and whether those services are getting used more. Mr. Clary stated that EAP Services invoices are costing more than in the past due to more usage of employees. Mrs. Moulton moved for approval. Mr. Shriner seconded. Passed.

ANNOUNCEMENTS

Lafayette Fire Chief Richard Doyle stated that the EAP Services has been around for a long time but more so for emergency service agencies in the past few years. Chief Doyle stated that for the last two (2) years Lafayette Fire, West Lafayette Fire, Purdue University Fire, Wabash Township Fire; and Battleground/Tippecanoe Township Fire Departments have been in a mutual aid program. The program includes each department being there for the other departments in their time of need. Chief Doyle gave a brief update on the current program and where the program is headed in the future. Discussion ensued.

Board of Public Works and Safety

July 28, 2020

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Time: 9:25 a.m.

BOARD OF PUBLIC WORKS AND SAFETY

Gary Henriott s/s

President

ATTEST: Mindy Miller s/s

Mindy Miller, 1st Deputy Clerk

Minutes written by Mindy Miller, 1st Deputy Clerk

*A digital audio recording of this meeting is available in the Lafayette City Clerk's Office or online at <http://www.lafayette.in.gov/agendacenter>.

**A list of all permits issued for the preceding week is available at <http://www.lafayette.in.gov/DocumentCenter/Index/375>



CITY OF LAFAYETTE

Office of the City Engineer

20 North 6th Street • Lafayette, Indiana 47901-1412
Phone 765-807-1050 • FAX 765-807-1049

ADDENDUM #22

AGREEMENT FOR UTILITY SERVICE DAUGHERTY COMMERCE CENTER/A STORAGE INN C.R. 350 S / Concord Road

Pursuant to the conditions set forth in the above-referenced Utility Service Agreement signed December 8, 1998, this Addendum #22 is being executed to recognize the development of Lot 14 of the development. (Described on Exhibit A – Does not include acreage in Outlot A.)

Daugherty Commerce:
Lot 14

6.58± acres

The Cost Recovery Fees due for the real estate described in this addendum are delineated on Exhibit B attached hereto. All terms and conditions of this amendment shall become a part of the total Utility Service Agreement as if they had been included in the original document including compliance with the stipulations set forth in the Statement of Policy for Utility Service.

City of Lafayette
Board of Public Works and Safety

Gary D. Henriott, President

Cindy Murray, Member

Norman D. Childress, Member

Ronald Shriner, Member

Amy Moulton, Member

ATTEST:

Date: _____

Date: _____

Owner:
A Storage Inn, LLC



By: Alan D. White, Member



Date:

STATE OF INDIANA)
) SS:
COUNTY OF TIPPECANOE)

Before me the undersigned, a Notary Public for the County of Tippecanoe, State of Indiana, personally appeared Gary D. Henriott, President of the Lafayette Board of Public Works and Safety, Cindy Murray, Board Member, Norm Childress, Board Member, Ronald Shriner, Board Member, and Amy Moulton, Board Member, and acknowledged the execution of the foregoing instrument this ____ day of _____, 2020.

Notary Public
Resident of _____ County

My Commission Expires: _____

STATE OF INDIANA)
) SS:
COUNTY OF TIPPECANOE)

Before me the undersigned, a Notary Public for the County of Tippecanoe, State of Indiana, personally appeared Alan D. White, representative of A Storage Inn LLC, who acknowledged the execution of the foregoing Agreement for Utility Service this 28th day of July, 2020.

Misty Grant-Kelsey
Misty Grant-Kelsey Notary Public
Resident of Tippecanoe County

My Commission Expires: 11/12/2027



EXHIBIT 'A'

LEGAL DESCRIPTION

Lot 14 of "Lot 14 and Outlot A in Daugherty Commerce Center" (A Replat of Lot 14 in Daugherty Commerce Center)

A part of the Northwest Quarter of Section (10), Township (22) North, Range (4) West, Wea Township, Tippecanoe County, Indiana, more particularly described as follows:

Lot Numbered Fourteen (14) of Lot 14 and Outlot A in Daugherty Commerce Center (A Replat of Lot 14 in Daugherty Commerce Center) as per the plat thereof, recorded in the Tippecanoe County Recorder's Office, containing 6.58 acres, more or less.

SUBJECT TO ALL EASEMENT, RESTRICTIONS, AND RIGHTS-OF-WAY OF RECORD.

LAND SURVEYOR'S CERTIFICATE

I, the undersigned, a Registered Land Surveyor in the State of Indiana, do hereby certify that the above description was prepared by me or under my direct supervision.

CERTIFIED BY:

Justin R. Frazier

Justin R. Frazier, PLS # 20600035

07/17/20

Date

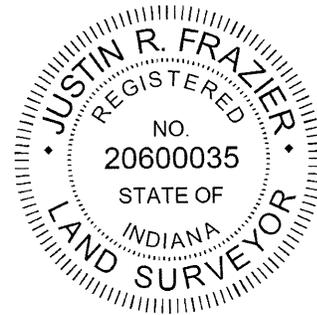


EXHIBIT 'B'

ADDENDUM #22

DAUGHERTY COMMERCE CENTER/A STORAGE INN
SUMMARY OF COSTS AND PAYMENTS
SANITARY SEWER SERVICE AND WATER SUPPLY

Daugherty Commerce Center

Lot 14 (Does not include acreage of Outlot A.)

6.58± acres

Fees:

Water:			
\$1,024/acre x 6.58± acres =	\$6,738	(19.8%)	
Wastewater:			
\$4,153/acre x 6.58± acres =	<u>\$27,327</u>	(80.2%)	
Total Fee	\$34,065	(100.0%)	

Payments:

Total Cost Recovery Fees Due \$34,065

ADDENDUM #22 UTILITY COST RECOVERY FEE WORKSHEET

Project Title: Daugherty Commerce Center/A Storage Inn Date: 7/14/2020
 Project Location: Daugherty Commerce Center - Lot 14
 Total Platted Acreage: 6.58 Ac. (per Legal Description) No. of Lots: 1
 Service Area in which Proposed Project is located: (See Map) 9
 A. Total Average Flow from IDEM Design Summary: _____ gpd
 B. Acreage flow: $\frac{\text{A.}}{\text{Platted Acreage}} = \text{_____ gpd per Ac.}$
 C. Flow Multiplier: $\frac{\text{B.} - 2000}{2000 \text{ gpd per Acre}} = \text{_____}$
 (Use 0 if less than 0)

WASTEWATER RECOVERY FEE WORKSHEET

WATER RECOVERY FEE WORKSHEET

1. Base Fee	=	<u>\$2,165</u>
2. Service Area Fee	=	<u>\$1,988</u>
3. Flow Rate Adjustment: [C. x (1.+2.)]	=	_____
4. Recovery Fee per Acre: (Sum of 1.+2.+3.)	=	<u>\$4,153</u>
5. Total Wastewater Recovery Fee (4. x Total Platted Acreage)	=	<u>\$27,327</u>
<u>\$4,153</u> x <u>6.580</u>	=	<u>\$27,327</u>

1. Base Fee	=	<u>\$941</u>
2. Service Area Fee	=	<u>\$83</u>
3. Flow Rate Adjustment: [C. x (1.+2.)]	=	_____
4. Recovery Fee per Acre: (Sum of 1.+2.+3.)	=	<u>\$1,024</u>
5. Total Water Recovery Fee (4. x Total Platted Acreage)	=	<u>\$6,738</u>
<u>\$1,024</u> x <u>6.580</u>	=	<u>\$6,738</u>

Service Area Fee Schedule

Service Area 1 -	\$2,583
Service Area 2 -	\$4,284
Service Area 2A -	\$5,448
Service Area 2B -	\$7,094
Service Area 2C -	\$984 /S.F. Service
Service Area 3 -	\$2,245
Service Area 3A -	\$3,513
Service Area 3B -	\$1,678
Service Area 4 -	\$2,326
Service Area 5 -	\$1,327
Service Area 6 -	\$3,780
Service Area 6A -	\$4,853
Service Area 7 -	\$2,212
Service Area 8 -	\$2,298
Service Area 9 -	\$1,988
Service Area 9A -	\$3,918
Service Area 10 -	\$1,473
Service Area 11 -	\$3,932
Service Area 11A -	\$1,570
Service Area 11B -	\$3,073
Service Area 11C -	_____
Service Area 12 -	\$1,473
Service Area 13 -	\$2,294
Service Area 14 -	\$3,043
Service Area 15 -	--
Service Area 15A -	\$3,838
Service Area 16 -	\$3,073
Service Area 17 -	\$5,000 *
Service Area 18A -	\$6,796 *
Service Area 18B -	\$7,560 *
Service Area 18C -	\$3,841 *
Service Area 18D -	\$7,647 *
Service Area 19 -	\$3,550 /S.F. Service*

Service Area Fee Schedule

Service Area 1 -	--
Service Area 2 -	\$21
Service Area 2A -	\$21
Service Area 2B -	--
Service Area 2C -	--
Service Area 3 -	--
Service Area 3A -	\$619
Service Area 3B -	\$619
Service Area 4 -	\$103
Service Area 5 -	--
Service Area 6 -	\$370
Service Area 6A -	\$282
Service Area 7 -	\$312
Service Area 8 -	\$254
Service Area 9 -	\$83
Service Area 9A -	\$123
Service Area 10 -	\$75
Service Area 11 -	\$103
Service Area 11A -	\$130
Service Area 11B -	\$75
Service Area 11C -	--
Service Area 12 -	\$75
Service Area 13 -	\$1,331
Service Area 14 -	--
Service Area 15 -	\$2,419
Service Area 15A -	\$6,430
Service Area 16 -	\$103
Service Area 17 -	*
Service Area 18A -	*
Service Area 18B -	*
Service Area 18C -	*
Service Area 18D -	*
Service Area 19 -	*

* No Base Fee required for this Service Area.

** Revision of Service Area Fee pending.

ADDENDUM #22

SEE REVERSE SIDE FOR ADDITIONAL FEE SCHEDULES

WASTEWATER RECOVERY FEE WORKSHEET (cont'd)

Service Area 20 -	*
Service Area 20A -	\$240 *
Service Area 21 -	*
Service Area 22 -	
Service Area 23 -	\$7,315 /SF Service*
Service Area 24 -	\$6,713 /SF Service*
Service Area 25 -	
Service Area 26 -	\$7,113 /SF Service*

WATER RECOVERY FEE WORKSHEET (cont'd)

Service Area 20 -	\$1,271 *
Service Area 20A -	\$1,561 *
Service Area 21 -	*
Service Area 22 -	\$3,632 /SF Service*
Service Area 23 -	\$5,174 /SF Service*
Service Area 24 -	\$7,032 /SF Service*
Service Area 25 -	\$2,636 *
Service Area 26 -	\$4,397 /SF Service*

STORMWATER COST RECOVERY FEES

1.	Greenbush Pond Watershed -	\$12,500 / Acre Foot of Storage
2.	Wilson Branch Reservoir Watershed -	\$9,339 / Acre Foot of Storage
3.	Coleman Drain Watershed	\$7,384 / Acre + Greenbush Pond Storage Charge
4.	Southside Drainage Watershed	\$7,086 / Acre
5.	Kirkpatrick Legal Drain Reconstruction	\$2,525 / Acre
6.	C.R. 500 East & McCarty Lane Stormwater Improvements	\$7,088 / Acre
7.	Gannett Storm Sewer Extension	\$13,199 / Acre
8.	Sagamore North Pond / Storm System	\$13,224 / Acre
9.	Old Romney Road Pond / Storm System	\$31,375 / Acre

MISCELLANEOUS COST RECOVERY FEES

I. WATERMAINS

Creasy Lane area between Creasy Court and State Road 38	\$850 / Acre of Platted Acreage
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* No Base Fee required for this Service Area.

** Revision of Service Area Fee pending.



LAFAYETTE
HOUSING
AUTHORITY



July 30, 2020

Board of Public Works & Safety
City of Lafayette
20 North 6th Street
Lafayette, IN 47901

RE: Conflict of Interest Disclosure Statement

Dear Board Members,

The City of Lafayette CDBG Senior Repair Program is an owner-occupied rehab program for seniors and persons with disabilities who could not otherwise afford critical or emergency repairs to their homes. In that way, it serves as a crucial tool in assisting clients to maintain their independence. Cindy Murray's parents applied for assistance from the CDBG Senior Home Assistance Repair Program. The application was reviewed and approved by the SHARP staff. There is no direct benefit to Cindy Murray, but since family members will receive assistance, this action is to address any perceived conflict.

According to the United States Department of Housing and Urban Development representative for the City of Lafayette, federal regulations require Conflict of Interest Disclosures when an elected official has immediate family members who receive direct benefit of the CDBG or HOME funds. The disclosure is necessary for the City to file a request for an Exception to the Conflict of Interest. No action is required by the Board of Works. Michelle Reynolds will read the Conflict of Interest Disclosures aloud at the Board of Works meeting and that will suffice for the public disclosure.

Jacque Chosnek and I have reviewed and approved this Conflict of interest Disclosure form.

Please feel free to call me at 771-1300 with any questions. Thank you very much.

Michelle Reynolds,
Lafayette Housing Authority
Grant Administrator



CONFLICT OF INTEREST DISCLOSURE PURSUANT TO 24 CFR § 570.611

Pursuant to the requirements of 24 CFR 570.611, the following conflict of interest is disclosed:

1. The CDBG Senior Home Assistance Repair Program is an owner-occupied rehab program for seniors and persons with disabilities who could not otherwise afford critical or emergency repairs to their homes. In that way, it serves as a crucial tool in assisting clients to maintain their independence.
2. The CDBG Senior Home Assistance Repair Program includes repairs that include roof repairs, heating/air conditioning units, showers, water heaters, replacement of windows and doors, and accessibility modifications, such as high- rise commodes and low-rise tub enclosures.
3. Cindy Murray is the Clerk of the City of Lafayette.
4. Cindy Murray's parents, Jerry and Bette Taylor, qualify for the CDBG Senior Home Assistance Repair Program. The condition of their shower was determined to be in bad condition as it leaks in the bathroom and into the neighboring bedroom closet.
5. The Taylors reside at 3928 Monitor Mill Drive which is within the in the program area. After accessing the condition of the shower, the owner will contribute funds to the rehabilitation cost.
6. The City's total cost repair to the shower floor and walls is \$5,355.00.
7. Cindy Murray did not request 3928 Monitor Mill Drive be assisted through the CDBG Senior Home Assistance Repair Program. The request came from the Taylors, the property owners, and it was reviewed and recommended by the TCCA Senior Hosing Repair Program.
8. 24 CFR 570.611 requires the public disclosure of Cindy Murray conflict of interest.
9. The Lafayette Housing Authority became aware of the conflict March 11th and verbally notified the CPD Field Office on March 18th and is submitting this disclosure and request for exception to HUD.

I hereby affirm the above statements are true and correct.

Dated: 7/30/20


Cindy Murray

March 19, 2020

Rachael Ingram
Community Planning & Development Representative
United States Department of Housing & Urban Development
Minton-Capehart Federal Building
575 North Pennsylvania St
Indianapolis, IN 46204-2526

RE: CDBG Funded Programs
Cindy Murray Conflict of Interest Disclosure

Dear Ms. Ingram:

I am the Deputy City Attorney for the City of Lafayette, Indiana. I have reviewed the Conflict of Interest Disclosure Pursuant to 24 CFR 570.611 made by Cindy Murray for the CDBG Owner Occupied Rehabilitation Program.

The conflict of interest, as disclosed, does not violate state or local law and is not a prohibited conflict of interest under Indiana Code § 35-44.1-1-4.

Very truly yours,

Jacqueline Chosnek



March 19, 2020

Rachael Ingram
Community Planning & Development Representative
United States Department of Housing & Urban Development
Minton-Capehart Federal Building
575 North Pennsylvania St
Indianapolis, IN 46204-2526

Re: Request for Exception of Conflict of Interest
CDBG Owner Occupied Rehabilitation Program
Cindy Murray Conflict of Interest Disclosure

Dear Ms. Ingram:

The City of Lafayette hereby requests a conflict of interest exception under 24 CFR 570.611(d) for Cindy Murray, City Clerk., The Clerk's parents, Jerry & Bette Jean Taylor, own and occupy 3928 Monitor Mill Drive and are requesting rehabilitation services from the CDBG Owner Occupied Rehabilitation Program.

In support of this request, enclosed you will find the Conflict of Interest Disclosure presented to the Board of Public Works and Safety at their public meeting on _____. Also enclosed is an opinion letter of the Deputy City Attorney that the conflict of interest does not violate local or state law.

Cindy Murray does not receive any benefit by the rehab services provided to the Taylor's from the CDBG Owner Occupied Rehabilitation Program.

Please contact me if further information is needed to process this request for exception.

Very truly yours,

Michelle Reynolds

Enclosures



PURCHASING DEPARTMENT
Memorandum

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: July 30, 2020

Subject: Declaration of Worthless Property

Worthless Property

Lafayette Renew is requesting the pumps listed below be declared as worthless property. These items will be scrapped.

Location	Manufacturer	Model	Serial Number
Vinton LS Pump 2	Flygt	3102	3102.181-8850780
Mason's Ridge LS Pump #1	Flygt	3127	3127.181-9130738
Secondary Sump Pit Pump	Flygt	3127	3127.181-1260739

A motion has been made and seconded to declare the aforementioned items as worthless property.

All of which is approved this 4th day of August by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

ATTEST:

Amy Moulton, Member

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2020