



**PURCHASING DEPARTMENT**  
**Memorandum**

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: April 16, 2020

Subject: Trade-in Authorization

Vehicle Trade-in Authorization

The Lafayette Street Department is requesting the vehicles listed below be authorized for trade-in on an upcoming vehicle purchase.

<u>Vehicle</u>	<u>VIN</u>	<u>City #</u>
2004 GMC C8500 Single Axle Dump Truck	1GDP8C1354F505015	2422
2009 Western 10' MC HD Plow on 2422	09040720669729350	2927P
2008 Ford F750 Packer Heavy Duty Truck	3FRXF75V88V653112	28120

A motion has been made and seconded to authorize the aforementioned item to be traded in as part of an upcoming vehicle purchase.

All of which is approved this 21<sup>st</sup> day of April, 2020 by the Board of Public Works & Safety.

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Gary Henriott, President

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Cindy Murray, Member

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Ron Shriner, Member

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Norm Childress, Member

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Amy Moulton, Member

ATTEST:

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Mindy Miller, 1<sup>st</sup> Deputy Clerk

Dated: \_\_\_\_\_, 2020