



PURCHASING DEPARTMENT
Memorandum

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: September 17, 2020

Subject: Declaration of Worthless Property

Worthless Property

The Lafayette IT Department is requesting the item listed below be declared as worthless property. This item failed and is out of warranty and be e-cycled.

HP ProOne 600 All in One PC Serial Number: MXL5111WYM

A motion has been made and seconded to declare the aforementioned items as worthless property.

All of which is approved this 22nd day of September, 2020 by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

ATTEST:

Amy Moulton, Member

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2020