

SECTION 00100

**NOTICE TO BIDDERS**

Sealed proposals for the construction (including all labor, materials and equipment) of the

**WEA RIDGE WATER TOWER PROJECT**

will be received by the City of Lafayette, Indiana, at the office of the City Clerk, City Hall, 20 North Sixth Street, Lafayette, Indiana 47901, until **9:00 a.m.**, on December 14, 2021, at which time Bids will be publicly opened and read aloud. Any bids received later than the above time will be returned to the Bidder unopened. No oral, telephoned, telegraphed, faxed, or emailed bids or changes to bids will be considered.

The general description of work for which proposals are to be received consists of:

Construction of a new two-million (2,000,000) gallon composite elevated water storage tank along with related water main, access driveway construction, control system installation and integration, and other appurtenances.

Work shall be in accordance with the Bidding Documents, including the Specifications and the Construction Drawings.

Bids shall be properly and completely executed on Form No. 96 (Latest Revision as prescribed by the Indiana State Board of Accounts), accompanied by the Project Bid Proposal Form. Bidder's financial statement required therein shall reflect conditions not more than four (4) months prior to date of bids. Bids shall be accompanied by an acceptable Cashier's Check or satisfactory bond by an incorporated surety company in good standing and qualified to do business in the State of Indiana, in an amount of not less than five (5) percent of said bid. The deposit is for the purpose of insuring the execution of the contract for which said bid is made.

Bidder's Federal I.D. number must be shown on Page 1 of Form 96 under the "Oath and Affirmation" section.

If required by Federal Law, wage rates on this project shall not be less than the prescribed scale of wages as determined in accordance with the current Federal Wage Decision with modifications included in the bid.

The Contractor to whom work is awarded will be required to furnish a Performance Bond and a Labor & Materials Payment Bond, acceptable by the City of Lafayette, Indiana, in the amount of one hundred (100) percent of the contract price.

All bonds must be executed by an incorporated surety company in good standing and qualified to do business in the State of Indiana and whose name appears on the current Treasury Department Circular 570.

No Bidder may withdraw his proposal within a period of ninety (90) days following the date set for receiving bids. The City of Lafayette, Indiana, reserves the right to retain any and all bids for a period of not more than ninety (90) days and said bids shall be and remain valid and in full force and effect during said time. The City of Lafayette, Indiana, further reserves the right to waive informalities and to award the contract to any Bidder or Bidders, all to the advantage of the City of Lafayette, Indiana, or to reject all bids.

Copies of the documents are available for examining at the offices of Butler, Fairman and Seufert, 11 South Third Street, Suite 200, Lafayette, IN, 47901 and in the office of the City Clerk of the City of Lafayette, Indiana. Contact [Clerks@lafayette.in.gov](mailto:Clerks@lafayette.in.gov) or (765) 807-1022 for viewing plans at the Clerk office.

Copies of the Plans, Specifications and Contract Documents may be obtained from the office of Butler, Fairman and Seufert, 11 South Third Street, Suite 200, Lafayette, IN, 47901, by emailing [mkelsey@bfsengr.com](mailto:mkelsey@bfsengr.com). In order to be considered as a Potential Bidder for the project, Bid Documents **must** be obtained from Butler, Fairman & Seufert, Inc. Potential Bidders will be placed on a list to receive addenda as described. Bid Documents will be made available to bidders through one of the following methods:

- Hard copies may be obtained at the office of the Engineer by remitting \$150.00 for each set or,
- Digital files made available by email by remitting \$50 for each set. Please contact [mkelsey@bfsengr.com](mailto:mkelsey@bfsengr.com). Email limits must be large enough to accept the contract document file sizes in order to use this method.

Remittances are not refundable. Payment shall be by money order or check and shall be made payable to Butler, Fairman and Seufert, Inc. Plan holders must recognize that they will be notified of each addendum via facsimile or e-mail and will be required to electronically download addendum content via file transfer protocol (FTP) regardless of initial document delivery method chosen.

The work to be performed and the bid to be submitted shall include sufficient and proper sums for all general construction, mechanical installation, labor, materials, permits, licenses, insurance, and so forth incidental to and required for the construction of the facilities.

Each Bidder is responsible for inspecting the Project site and for reading and being thoroughly familiar with the Contract Documents and Specifications. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to its bid.

A Pre-Bid Conference will be held on December 6, 2021 starting at 10 am (local time) either at the offices of Butler, Fairman, & Seufert, 11 South Third Street, Lafayette, IN, 47901 or by virtual meeting. Bidders are strongly encouraged to attend. Please indicate your attendance status and obtain the information for the Pre-Bid Meeting by notifying [cdale@bfsengr.com](mailto:cdale@bfsengr.com).

The work will be substantially completed by December 31, 2022, contingent upon the anticipated Notice to Proceed by January 31, of 2022. The project will be completed and ready for final payment within 390 days of Notice to Proceed.

Approved by the Board of Public Works and Safety on the 9<sup>th</sup> day of November, 2021.

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Gary Henriott, President

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Norm Childress, Member

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Cindy Murray, Member

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Amy Moulton, Member

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Ron Shriner, Member

ATTEST:

Mindy Miller Riehle, 1<sup>st</sup> Deputy Clerk

Date: \_\_\_\_\_

Publish: **November 12, 2021**  
**November 19, 2021**

END OF SECTION