



Parking Operations
20 N. 6th Street
Lafayette Indiana 47901
765-807-1160
parking@lafayette.in.gov

Repair / Maintenance Contractor Permit Policy

PERMITS MAY BE OBTAINED AT THE CITY CLERK'S OFFICE AT 20 N 6TH STREET.

ELIGIBILITY:

You must fit the following description; A business operator who is performing repairs or maintenance to a building located in downtown Lafayette. The work must involve a building's mechanicals, business equipment, utilities, or other appurtenances. A Repair/Maintenance Contractor Permit is not valid when services are being performed to your own building, as determined by your Business or Company address. Government and/or Public Utility Companies are excluded from this definition.

INFORMATION REQUIRED:

- Completed Parking Permit Application Form
- Copy of Maintenance/Service Contract
- Letter from the building owner/manager stating type of services that are needed by a contractor.

PERMIT PRIVILEGES AND COSTS:

This permit will allow a company marked service vehicle to remain parked on the street in excess of the posted time restrictions while performing repair/maintenance related services, for up to eight (8) hours per day, for up to 3 consecutive days. Permitted vehicles may park within a one block radius of the work site. A maximum of two (2) permitted vehicles may be parked at the same service location, and each vehicle must have a separate permit.

A \$20.00 fee is incurred with each permit. A Permit should be conspicuously displayed in the left rear window of the service vehicle if possible. If that is not possible, the Permit should be on display inside the vehicle on the driver's side dashboard.

PERMIT LIMITATIONS:

- Permits are valid for up to six (6) months unless otherwise specified. Contact the Clerk's office for a renewal.
- Permits allow 2 or 3 hours parking time limits to be exceeded only. Permits are not valid in a 20 minute zone, 30 minute loading zone, handicap space, fire zone, or any other prohibited or restricted area.
- Permits are not valid in alleys.
- Permits are not valid if work is not in progress at the worksite.
- Permits are not valid when parked in the same block of the company's main business address or actual location, when that business is located within the downtown enforcement zone.
- Permits are not transferable between vehicles.

ENFORCEMENT PROCEDURES: All other parking regulations will be enforced while the permit is valid. Misuse of a Repair/Maintenance Permit may result in the revocation of all current and future permit parking privileges. Permits are not valid if a vehicle or business has outstanding citations that are unpaid after 30 days of being issued.